

## CANCELLATION NOTICE

TO: Guelph Hydro Electric Systems Inc.

DATE: \_\_\_\_\_

I/We, \_\_\_\_\_, cancel my/our authorization to issue (please circle whichever applies) (Personal, Business, Funds Transfer or Cash Management) pre-authorized **budget** debits in the amount of \$\_\_\_\_\_ or my **regular** pre-authorized debits (amount due on my bill) against my/our account number \_\_\_\_\_ effective on \_\_\_\_\_. I/We acknowledge that this cancellation does not terminate any other obligation that I/We may have with the Payee.

Please note; The cancellation notice **must be received by Guelph Hydro** at the address provided below at least **10 (ten) business days** before the next debit is scheduled.

Signed: \_\_\_\_\_  
Payor/Valid Signing Authority(ies)

**Where the Payor's account agreement requires the signature of two or more signing authorities, the signatures of all such person are required for the purposes of this Cancellation Notice.**

Note: Subject to the terms of any agreement between a Payor and Payee including their Payor's PAD Agreement, a Cancellation Notice may be provided to a Payee by way of registered mail, telephone, internet, e-mail, fax or prepaid courier and must be provided in compliance with the notice requirements for cancellations, if any set out in the applicable Payor's PAD Agreement.

Guelph Hydro Electric Systems Inc.  
Customer Inquiry/ Billing Department  
395 Southgate Drive, Guelph, ON N1G 4Y1  
Tel: (519) 822-3010 Fax: (519) 822-0960  
Email: binquiry@guelphhydro.com